



CITY OF BURLINGTON

Administration Department

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CITY OF BURLINGTON
Committee of the Whole Minutes
Robert Miller, Mayor
Beverly R. Gill, City Clerk
July 3, 2012

1. CALL TO ORDER/ROLL CALL

Mayor Bob Miller called the meeting to order at 6:30 p.m. starting with roll call. Aldermen present: Bob Prailes, Ed Johnson, Peter Hintz, Ruth Dawidziak, Tom Vos, Steve Rauch
Excused: Katie Simenson, Tom Preusker

Also present: City Attorney John Bjelajac, City Administrator Kevin Lahner, Police Chief Peter Nimmer, Library Director Gayle Falk, Fire Chief Dick Lodle, Streets and Parks Supervisor Dan Jensen, Tom Foht of Kapur Engineering, Mr. Patrick Romenesko, CPA

2. CITIZENS COMMENTS AND QUESTIONS

None

3. APPROVAL OF MINUTES FOR JUNE 19, 2012

A motion was made by Vos with a second by Johnson to approve the minutes from June 19, 2012. With all in favor, the motion carried.

4. MOTION 12-747 "A MOTION TO CONSIDER APPROVING THE 2011 ANNUAL AUDIT REPORT"

The mayor introduced Motion 12-747 to the council for consideration. Mr. Patrick Romensko distributed the Management Letter to the council members and discussed the following issues:

- Water Utility Bonds Issued in 2012
- Funding Water Utility Debt Service Redemption Funds
- Deficit Fund Balance in Capital Projects Fund
- DeRozer Fund Certificate of Deposit
- Recording and Reconciling Accounting Transactions

Vos questioned Romenesko in regard to the recent bonding for Phase 2 of the Wastewater Treatment Plant and wanted to be assured the city adjusts these funds accordingly and doesn't find itself shorted down the road because of the borrowing. Romenesko replied that the city would have to take a look at the funding requirements to be sure the money is set aside.

Vos commented on the DeRozer Fund and that it was his understanding the money was left to the city for the creation of a fund for senior citizens. Lahner said he understood the seniors were in charge of the money and the city was only investing it for them. The mayor added that the money originally belonged to the city and it was turned over to the seniors at some point for remodeling costs with the remainder of the money invested by the city. Romenesko suggested that something needs to be done to clarify ownership.

This motion will move forward to this evening's council meeting.

5. RESOLUTION 4563(14) "A RESOLUTION TO CONSIDER APPROVING THE AWARD OF BID FOR THE 2012 BURLINGTON STREETS PROJECT TO STARK ASPHALT IN THE AMOUNT OF \$1,717,786.35"

The mayor introduced Resolution 4563(14) to the council for consideration. There was no comment.

This resolution is scheduled for this evening's Common Council meeting.

6. **RESOLUTION 4564(15)** "A RESOLUTION TO CONSIDER APPROVING THE AWARD OF BID FOR THE PHASE TWO WASTEWATER TREATMENT PLANT PROJECT TO STAAB CONSTRUCTION CORPORATION IN THE AMOUNT OF \$7,089,785"

The mayor introduced Resolution 4564(15) to the council for consideration.

Vos was concerned about any change orders to this project. Foht said that Kapur Engineering does monitor very carefully any change orders requested.

This resolution is scheduled for this evening's Common Council meeting.

7. **RESOLUTION 4565(16)** "A RESOLUTION TO CONSIDER APPROVING CHANGE ORDER NUMBER THREE WITH SCHERRER CONSTRUCTION FOR THE 2010 RADIUM REMOVAL PROJECT IN THE AMOUNT OF \$29,903.78"

The mayor introduced Resolution 4565(16) to the council for consideration.

Prailles questioned if the estimated cost also include engineering costs. Foht stated that the engineering costs are not included.

This resolution is scheduled for the July 17, 2012 Common Council meeting.

8. **RESOLUTION 4566(17)** "A RESOLUTION TO CONSIDER APPROVING CHANGE ORDER NUMBER FOUR WITH SCHERRER CONSTRUCTION FOR THE 2010 RADIUM REMOVAL PROJECT IN THE AMOUNT OF \$22,026.69"

The mayor introduced Resolution 4566(17) to the council for consideration.

Rauch questioned if this work had been completed. Foht replied the DNR requested additional upgrades had not been finished.

This resolution is scheduled for the July 17, 2012 Common Council meeting.

9. **ADJOURNMENT**

A motion was made by Rauch with a second by Dawidziak to adjourn the meeting. With all in favor, the meeting adjourned at 7:12 p.m.

Beverly R. Gill
City Clerk
City of Burlington
Racine and Walworth Counties